



**COLLABORATION AGREEMENT
BETWEEN
NATIONAL TAICHUNG UNIVERSITY OF EDUCATION
AND
UNIVERSITY OF CALIFORNIA, IRVINE**

This Collaboration Agreement ("Agreement") is by and between National Taichung University of Education ("Home Institution") and THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, as described in Section 9 of Article IX of the Constitution of the State of California, on behalf of the University of California, Irvine Division of Continuing Education ("UCI" or "Host Institution"). The parties enter this Agreement with respect to only the Division of Continuing Education at UCI and not with respect to any other school, campus, division, or organization within UCI or the University of California.

The two parties have found that it is mutually beneficial to collaborate on encouraging eligible HOME INSTITUTION students to enhance their educational experience by studying in one or more of the education programs offered by UCI and listed below. Each of the program description documents checked below are incorporated and made part of this Agreement by reference as if fully set forth herein ("Programs").

- 10-week Intensive ESL Description and Guidelines
- Accelerated Certificate Programs (ACP) Description and Guidelines
- Academic Study Abroad Program (ASAP) Description and Guidelines
- International Summer Program Description and Guidelines

The parties therefore agree as follows.

Section 1 Contacts

The parties designate the following individuals to serve as liaisons for implementing this Agreement. If a party's contact changes, that party will notify the other party in a reasonable time.

For Home Institution (Program Contact):
Name: Ms. Hui-yi Hung
Title: Officer, Office of International Affairs
Institution address: 140, Min-Sheng Road,
Taichung City 403514, Taiwan
Telephone: 886-4-2218-3678
Email: ict@mail.ntcu.edu.tw

For Host Institution (Program contact):
Linda Kim
International Partnerships Manager
510 E. Peltason Drive, Irvine, CA 92697 USA
Telephone: (949) 824-2620
Email: linda.kim@uci.edu

Section 2 Term and Termination

This Agreement remains in effect for five (5) years from the date of the last signature, unless terminated as permitted herein. Either party may terminate this Agreement for any reason upon thirty days' prior written notice to the other party, provided that the parties shall cooperate to ensure that programs then in place are terminated

in a manner that appropriately protects the rights of Students and provided that the parties reasonably consult when notice of termination is served on the non-terminating party.

Section 3 Collaboration

3.1 Definitions

- A. "Home Institution" means the party providing the students, or other individuals as specified in this Agreement.
- B. "Host Institution" means the party receiving the students, or other individuals as specified in this Agreement.
- C. "Students" means, collectively, any individuals participating in the educational programs described in this Agreement.

3.2 Financial Obligations

- A. No compensation will be exchanged between the parties or paid by the Host Institution to Students under this Agreement.
- B. All expenses incurred by Students through their participation in any programs associated with this collaboration are the responsibility of Students. Such expenses include but are not limited to: passport and visa fees; airfare and airport transfers; housing, local transportation, and meals; health insurance and health care not covered by health insurance; fees required to access campus facilities; and miscellaneous and incidental expenses.

3.3 Eligibility; Selection

The Home Institution shall propose only Students who are actively affiliated with the Home Institution and are in good standing. The program contacts (see section 1) will coordinate to select Students. The Host Institution has the ultimate discretion to approve each Student and the purpose, dates, and duration of each visit.

The Home Institution shall pre-select only Students who are matriculated at Home Institution and making satisfactory progress towards their degree with good academic standing. UCI has the right to make the final selection of Students based on UCI selection criteria and procedures.

3.4 Enrollment; Credit; Transcripts; Certificates

In accordance with Home Institution policies, the Home Institution may issue academic credit to Students who successfully complete their program at the Host Institution.

- A. Students will be enrolled as non-degree students at the Host Institution and will remain matriculated at their Home Institution.
- B. Students must follow the Host Institution's non-degree program application procedures, requirements, and deadlines. The Host Institution will accept or reject applicants for admission based on the Host Institution's standard selection criteria for non-degree student admission.
- C. It is Students' responsibility to confirm that their selected courses meet the degree requirements of the Home Institution.
- D. The Host Institution shall afford Students the same rights as other non-degree students enrolled through the same Host Institution enrollment pathway.
- E. Students will apply and enroll directly with UCI. Students will be responsible for providing all student data to Host Institution directly which includes but is not limited to course work completed, grades, transcripts, and for students who have completed an internship information such as company name, profile of position, and tasks carried out. Host and Home Institutions will not provide any student data or information to each other.

3.5 Visas; Travel; Living Arrangements

- A. The Home Institution acknowledges that visits are contingent upon Students meeting the requirements under the appropriate visa, including but not limited to financial support, language proficiency, and health insurance coverage.
- B. The Host Institution shall provide documentation to Students to assist them with securing the appropriate travel visas.
- C. Students are solely responsible for securing housing, transportation, meals and any incidentals while in the host country.
- D. UCI shall notify Students of their responsibility to obtain any immunizations recommended or required by the governments of the United States and the host country.

3.6 Health Insurance; Liability Insurance

- A. Students must provide proof of health insurance that covers Students while in the host country with limits and coverages sufficient to satisfy the Host Institution and must maintain that insurance in full force and effect for the duration of the visit.
- B. Each party shall maintain general liability insurance, property insurance, and automobile liability insurance with responsible and reputable insurance companies or associations, or shall self-insure for same, in amounts that are reasonable and customary for institutions located in that party's home country that are of comparable size and nature and that undertake similar activities. Each party shall provide written proof of the existence of such coverage to the other party upon request. Each party acknowledges that proper coverage is subject to audit, review, and modification based upon specific risks presented.

3.7 Host Institution Support

- A. Upon request, the Host Institution will provide information to Students on available campus services, such as recreational and dining facilities, library resources, and an email address. Access to these and other campus services is dependent on policies specific to the Host Institution. It is the responsibility of Students to finalize and secure any such services.
- B. The Host Institution shall provide Students with appropriate supervision; an orientation on internal policies and procedures; lab equipment and space, as applicable; and training on applicable academic research methods and guidelines including academic research writing skill, materials, equipment, and safety procedures.

3.8 Student Compliance with Policy and Law

- A. Students must comply with the policies and procedures of the Host Institution, including but not limited to those related to academic honesty, campus safety, and Student conduct.
- B. While at the Host Institution, Students are solely responsible for their conduct and for complying with the policies of the Host Institution and the laws of the host country.
- C. The Host Institution reserves the right to dismiss any Student for academic or personal misconduct in violation of Host Institution policies and procedures or in violation of applicable federal or state law.

3.9 Family Educational Rights and Privacy

Host Institution acknowledges that UCI must comply with the Family Educational Rights and Privacy Act (FERPA) in disclosing any student information to Home Institution and parents of Students. Home Institution shall use the information only for the express purposes for which the disclosure was made.

3.10 Intellectual Property

- A. Students must comply with all intellectual property policies of the Host Institution.

3.11 Export Control

- A. The parties shall ensure that all activities that result from this Agreement comply with U.S. export laws and regulations and UCI export control policy.

GENERAL TERMS AND CONDITIONS

Section 4 Equal Opportunity

With respect to this collaboration and consistent with applicable United States federal law, California State law and University of California policy, the parties shall prohibit discrimination and harassment on the basis of race, color, national origin, religion, sex, gender, gender expression, gender identity, gender transition status, pregnancy, physical or mental disability, medical condition, genetic information (including family medical history), ancestry, marital status, age, sexual orientation, citizenship, or service in the uniformed services.

Section 5 Confidentiality

If one party discloses Confidential Information to the other party, the receiving party will: (1) maintain the confidentiality of the disclosing party's Confidential Information, except as may otherwise be required by law, including but not limited to the California Public Records Act; (2) use the same degree of care to maintain the secrecy of the Confidential Information as it uses to maintain the secrecy of its own information of like kind; (3) use the Confidential Information only to accomplish the purposes for which the disclosure was made.

"Confidential Information" means information that: (1) is marked "Confidential" at the time of disclosure; or (2) is disclosed orally, identified at the time of such oral disclosure as confidential, and reduced to writing as "Confidential" within thirty days of such oral disclosure.

Confidential Information does not include information that: (1) the receiving party can demonstrate by written records was known to the receiving party prior to the effective date of the Agreement; (2) is currently in, or in the future enters, the public domain other than through a breach of the Agreement or other acts or omissions of the receiving party; or (3) is obtained lawfully from a third party.

The provisions of this section will continue in effect for three years after expiration or termination of this Agreement.

Section 6 Data Privacy and Security

"Protected Information" means information that identifies or is capable of identifying a specific individual.

Should a party collect Protected Information and transfer such Protected Information to the other party, the transferring party shall ensure that such Protected Information will be provided to the receiving party only if: (1) the transferring party has obtained the Protected Information lawfully; and (2)(a) the transferring party has notified the individual in writing that the transferring party will share the Protected Information with the receiving party for the individual's participation in the Program or (b) the individual has voluntarily consented to the transfer in writing.

Each party shall: (1) to the extent permitted by law, keep all non-public Protected Information confidential and handle Protected Information appropriately, in compliance with all laws and such party's policies concerning privacy; (2) take appropriate technical and organizational security measures against unauthorized or unlawful disclosure or loss of Protected Information; and (3) promptly respond to and assist with any inquiries from individuals regarding their Protected Information.

Section 7 Indemnification

Each party shall defend, indemnify, and hold the other party, its officers, employees, and agents harmless from and against any and all liability, loss, expense, including attorneys' fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury (including death) or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its officers, employees or agents. The party seeking indemnification agrees to provide the other party with prompt notice of any such claim or action and to permit the

indemnifying party to defend any claim or action, and to cooperate fully in such defense. The indemnifying party shall not settle or consent to the entry of any judgement in any action, suit or proceeding without the consent of the indemnified party, which consent shall not be unreasonably withheld, conditioned, or delayed.

Section 8 Use of Name

Neither party will use the name, abbreviation of the name, logo, seal, or any other mark of the other party, including in any advertisement, press release or publicity related to this collaboration, without that other party's prior written approval. To seek approval, a party will submit a request to the other party's program contact specified in section 1, who will assist with obtaining any authorization required by their institution.

Section 9 Force Majeure

Neither party shall be liable for delays due to causes beyond the party's control (including but not limited to war, civil disturbances, earthquakes, fires, floods, epidemics/pandemics, quarantine restrictions, freight embargoes, and unusually severe weather).

Section 10 Notices

Any notice or communication required by this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally, sent by a global express carrier service that requires recipient's signature upon delivery, or sent by prepaid registered mail addressed to the other party at the address(es) set forth in section 1. Additionally, notices by email will be considered legal notice if the person to whom notice was emailed personally acknowledges in writing having received it.

Section 11 Relationship of the Parties

In the performance of this Agreement, the parties and their officers, agents, and employees, shall act as independent contractors. Nothing in this Agreement shall create, or be construed to be, a joint venture, association, partnership, franchise, or other form of business relationship. Unless otherwise agreed in a separate writing, the employees, agents, or assigns of one party shall not be considered the employees of the other party for any purpose, including but not limited to workers' compensation purposes.

Section 12 Third Party Beneficiary

There are no intended third-party beneficiaries to this Agreement.

Section 13 Assignment

Neither party may assign this Agreement without the prior written consent of the other party.

Section 14 Severability

If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect and shall not be affected, impaired, or invalidated in any way.

Section 15 Non-Waiver

Waiver or non-enforcement by either party of a term or condition shall not constitute a waiver or a non-enforcement of any other term or condition or of any subsequent breach of the same or similar term or condition.

Section 16 Survival

Provisions of this Agreement, which by their express terms or by necessary implication apply for period of time other than specified herein, shall be given effect notwithstanding termination or expiration.

Section 17 Amendments

Any changes, additions, or other amendments to this Agreement must be made in a writing signed by the authorized representatives of each party.

Section 18 Dispute Resolution; Governing Law; Jurisdiction; Venue; Sovereign Immunity

The parties shall endeavor to resolve any dispute related to this Agreement amicably by consulting and negotiating with each other and, recognizing their mutual interests, attempting to reach a solution satisfactory to both parties. California law shall control this Agreement and any document to which it is appended, without regard to any conflict of law principles that would result in the application of any law other than the law of the State of California. The exclusive jurisdiction and venue for any and all actions arising out of or brought under this Agreement is in a state court of competent jurisdiction, situated in Orange County, California. Home Institution hereby waives any right to sovereign immunity, to the maximum extent permitted by law, in relation to any proceedings with respect to any aspect of this Agreement or its enforcement.

Section 19 Entire Agreement

This Agreement sets forth the entire agreement of the parties with respect to the subject matter herein and supersedes any prior or contemporaneous agreements, oral and written, and all other communications between the parties with respect to such subject matter.

Section 20 Controlling Language

The controlling language of this Agreement is English. If a translation of this Agreement is signed by the parties, the English version will govern in the event of a conflict between the English version and the translation.

Section 21 Electronically Transmitted Signatures

For purposes of this Agreement, signatures transmitted by Portable Document Format (PDF) will constitute effective execution of this Agreement sufficient to bind each party.

Section 22 Authority of Parties; Signatories

Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute this Agreement.

NATIONAL TAICHUNG UNIVERISTY OF
EDUCATION

THE REGENTS OF THE UNIVERSITY OF
CALIFORNIA ON BEHALF OF THE UNIVERSITY OF
CALIFORNIA, IRVINE DIVISION OF CONTINUING
EDUCATION



Chen-Huei Liao
Dean, Office of International and Cross-strait
Affairs

Date: 06/19/2024

DocuSigned by:



CF45FECDD30743F
Kristine M. Collins
Dean, Division of Continuing Education

Date: 5/14/2024

DS
DC

10-WEEK INTENSIVE ESL PROGRAM DESCRIPTION AND GUIDELINES

I. SCOPE

Services:

Overview

The 10-Week Intensive English as a Second Language Program prepares students for university-level study, career advancement, or for the accomplishment of personal goals. Program and program requirements subject to change. Student applications may not be processed, and any aforementioned tuition discounts may not be offered until this Agreement is fully executed.

Program Description

The Program will consist of one quarter of ten (10) weeks of English language instruction. All classes will be taught by highly qualified and experienced instructors provided University. Guest lectures, videos, films, and other educational tools may be used to enhance the students' cross-cultural awareness.

Students will:

- Learn with dedicated, highly-trained teachers with an average of over 10 years of teaching experience who are committed to maintaining the highest standards of student achievement
- Attend small classes – usually about 18 students
- Benefit from engaging, interactive classes with a rigorous curriculum that emphasizes authentic language use in academic, business, and social contexts
- Advance their skills in upper-level elective classes in topics such as idioms and advanced pronunciation advanced conversation
- Practice English and learn about campus life with a UCI undergraduate friend through The Communication Club
- Learn using state-of-the-art technology and methodologies
- Prepare to score higher on the TOEFL and IELTS tests

Student Profile

Students are required to be at least 17 years of age. The 10-Week Intensive ESL Program welcomes students at all levels of English language proficiency.

Program Schedule

Classes are held Monday through Friday at various times between 09:00 and 17:00, with a minimum of 18 hours of class time per week.

English Level	Curriculum/Class	Hours per Week
Fundamentals; 1-5	Grammar & Writing	7.5
	Speaking & Listening	7.5
	Reading & Vocabulary	5
Total Class Hours		20
Advanced	Reading & Writing	7.5
	Speaking & Listening	7.5
	One elective class	3
Total Class Hours		18

Program Dates

Program Dates can be found at <https://ce.uci.edu/student-resources/academic-records/academic-calendar>.

Included Program Activities

In addition to the classroom instruction described above, the Program will also include:

- Program Orientations, Testing, Extensive Tour of the University Campus, and overview of Campus Services
- Welcome lunch with new international students
- Certificate of Participation
- Certificate of Completion if requested
- Closing ceremony and reception
- Free activities with other international students

II. FEES AND PAYMENT SCHEDULE

Fees (i.e., Rates/Cost): Program Fees can be found at <https://ce.uci.edu/student-resources/international/>. Students enrolling under this Agreement will be provided a 15% discount on program only. Should a higher tuition fee discount be published on UCI's website for the quarter(s) a student enrolls it will be applied. Discounts from all sources may not be combined or cannot exceed the largest single discount.

Payment Schedule: available at <https://ce.uci.edu/student-resources/international/payment-policies-fees-deadlines>.

Terms of Payment: Pursuant to 3.2 of this Agreement and Payment Schedule.

ACCELERATED CERTIFICATE PROGRAMS (ACPs) DESCRIPTION AND GUIDELINES STATEMENT OF WORK

I. SCOPE

Services:

Overview

The Accelerated Certificate Programs (ACPs) assist students in staying current, mastering new approaches, and gaining valuable insights about the rapidly changing world. ACPs are full-time programs approximately 3-months in length in areas such as business, management, finance, marketing, and innovation. Program and program requirements are subject to change. Student applications may not be processed, and any aforementioned tuition discounts may not be offered until this Agreement is fully executed.

Academic Approval and Credit

All UCI credit and non-credit courses, instructors, and programs undergo a rigorous approval process. The corresponding UCI academic department chair and/or program director have final review and approval authority. For-credit courses are offered in one unit value or fractional unit values. UCI is on the quarter unit system. One unit is approximately ten contact hours, 1.5 units is approximately 15 contact hours; 2 units is approximately 20 contact hours; 2.5 units is approximately 25 contact hours; 3 units is approximately 30 contact hours; and 4 units is approximately 40 contact hours.

The successful completion of an ACP grants students a minimum of 12 and a maximum of 19 academic credits depending on the total number of instructional hours. Students enrolled in one ACP per quarter are considered full-time students.

Internship

After successful completion of an ACP and if students are able to remain an additional quarter, students may participate in an optional unpaid internship. Internships are supervised, unpaid paraprofessional positions, which provide students the opportunity to work in a real-world setting, practice skills and concepts learned in their most recent ACP and develop professional contacts while earning six units of academic credit. Internships last 10 weeks, and many are in mid-sized organizations in the growing high-tech business environment of Orange County, as well as in the greater Los Angeles area. Internships enhance the student's education and develop career paths through exposure to the American business environment. An internship also increases English language capacity, helps to develop adaptability to different environments, and shapes future goals. Internships range from a minimum of 20 hours per week to up to 35 hours per week for a minimum of 200 hours in the quarter.

To prepare for an internship during the ACP, students enroll in a Resume Writing & Interviewing Skills course, in which they learn to write an American-style resume, cover letter and interviewing techniques through a mock interview process. Students are then guided by dedicated Internship Program staff to search for an internship that matches their career needs and interests. Students may choose from a comprehensive list of companies or seek an internship on their own. Internship placement is not guaranteed. UCI is not responsible for any costs students may incur during their internship. The Internship Program staff will determine if an outside company is suitable to meet the student's professional goals as well as meet the UCI's strict requirements for host sites. As a culmination to the internship, students are required to complete an 8-10-page reflection paper, which details their work experiences. The Internship course carries six (6) academic quarter credits, is considered full-time study, and can only be completed in the final quarter of study.

Optional Practical Training (OPT)

OPT is temporary employment that is directly related to an F-1 student's last major area of study. An F-1 student may be authorized by the United States Citizenship and Immigration Services to receive up to one year of paid practical training. To be eligible for OPT, students must complete nine consecutive months of full-time study and successfully complete their Certificate programs. A typical pathway of study includes two ACPs and one internship.

UCI provides information and immigration advising support for students interested in OPT. UCI, however, cannot guarantee OPT authorization and does not provide OPT placement services.

ACP English Language Requirements

Students are required to show evidence of English language proficiency equivalent to:

- 71 iBT TOEFL
- 71 MyBest
- 530 PBT TOEFL or 17 on each section
- 710 TOEIC
- 6.0 IELTS
- B2 CEFR or ISE
- 3.5 iTEP
- 50 Pearson Academic
- Advanced Cambridge
- EIKEN Japanese Test in Practical English “Grade pre-1”
- GEPT “High-Intermediate”

ACP PROGRAMS

A list of available programs can be found at <https://ce.uci.edu/programs/international/acp>.

ACP DATES

Program Dates can be found at <https://ce.uci.edu/student-resources/academic-records/academic-calendar>.

II. FEES AND PAYMENT SCHEDULE

Fees (i.e., Rates/Cost): Program Fees can be found at <https://ce.uci.edu/student-resources/international/tuition-and-fees>. Students enrolling under this Agreement will be provided a 15% discount on program only. Should a higher tuition fee discount be published on UCI’s website for the quarter(s) a student enrolls it will be applied. Discounts from all sources may not be combined or cannot exceed the largest single discount.

Payment Schedule: available at <https://ce.uci.edu/student-resources/international/payment-policies-fees-deadlines>.

Terms of Payment: Pursuant to 3.2 of this Agreement and Payment Schedule.

ACADEMIC STUDY ABROAD PROGRAM (ASAP) DESCRIPTION AND GUIDELINES

I. SCOPE

Services:

Overview

The Academic Study Abroad Program (ASAP) offers qualified international students the opportunity to study on the UCI campus through a unilateral agreement with the students' home university. Each accepted student is provided a program of study customized for his/her particular goals generally consisting of undergraduate coursework. For the ASAP, UCI coordinates with home institution to determine the student's program of study in alignment with home institution's undergraduate degree requirements, thereby maximizing the value to the student and reducing any delay of the student's degree attainment. Program and program requirements are subject to change. Student applications may not be processed, and any aforementioned tuition discounts may not be offered until this Agreement is fully executed.

Students will:

- Receive academic support and individualized advising assistance.
- Build their networks through meaningful interactions with international and American students, as well as UCI faculty and staff.
- Earn credit that may be transferable to their home university.
- Gain valuable knowledge and tips about adapting to life by attending workshops on various subjects relating to American academic culture.
- Fulfill the requirement to enroll in the 3-month Internship Experience as an add-on or part of the program

Academic Program

Students enrolling in ASAP will be provided the U.S. equivalent of one, two, or three academic quarters (up to nine months) of full-time study, preceded by intensive English as a Second Language courses if necessary.

Student Enrollment and Performance

Registration in UCI courses is provided through concurrent enrollment. Academic advisors assist students with the registration process. Students enrolled in these courses receive all UC non-matriculated students' rights and privileges.

A full-time course of study, in compliance with UC and U.S. immigration requirements, is defined as:

1. Minimum 12 units or equivalent (any combination of ESL, DCE, and UCI courses) per quarter. *(Additional approval is required for enrolling in over 12 units of courses.)*
2. No more than one online course (up to 4 units) per quarter will count toward the 12-unit minimum requirement. *(Additional approval is required for enrolling in an online course.)*

Students enroll in UCI courses on a space-available basis after all matriculated students have been enrolled. Permission to enroll in any UCI course must be obtained by the course instructor and/or department during the first two weeks of every quarter. Enrollment in any specific course cannot be guaranteed, so having a list of alternative courses is necessary to maintain full-time status (at least 12 units or equivalent) each quarter. Economics courses and courses within the Science, Technology, Engineering and Math fields are highly impacted, so receiving permission to enroll in these courses is not likely. Students are not permitted to enroll in courses offered by the School of Law, Paul Merage School of Business, Sue & Bill Gross School of Nursing, and School of Medicine.

Students must maintain a 2.0 (C) average for all coursework undertaken each quarter while enrolled in ASAP. Students who wish to continue to the next quarter, but who fail to meet the academic requirements, will require additional approval for extension. To remain in ASAP, students placed on academic probation must sign the

Academic Probation Agreement and may be disqualified if they fail to meet the academic requirements the following quarter. After successfully completing ASAP, students will receive a certificate of program participation.

Program Services

The student and the student's home institution may expect the following support services:

- Information to the home university about UCI's educational programs, academic standards, and other information to assist students in achieving their short- and long-term educational goals;
- Information to the home university on UCI's housing options, transportation, health insurance, and other support services, as well as program policies and procedures, to ensure that students are fully informed about their options at UCI;
- Immigration services for F-1 visa holders;
- A designated key contact person who can provide information about ASAP to be used by the home university in its promotional published materials regarding the program;
- Advance notice (at least 90 days) to students and the home university regarding information relating to ASAP, including but not limited to any changes in the program;
- An orientation that will cover academic and administrative matters. The campus orientation program for students will provide a disclosure of fees, services, and policies;
- A series of American and academic culture events/activities designed to help students understand and adjust to their environment. This segment will teach adaptation strategies, academic success skills, and UCI resource optimization;
- Ongoing academic advising and monitoring for each student. UCI will also assist students on administrative matters such as transportation, visa, and other matters. ASAP will monitor academic progress and make recommendations, when appropriate, regarding responses to difficulties the student faces. Academic Advising is available during the walk-in hours for the duration of the program;
- A series of special events and programs during the students' stay. Such events will include a welcoming ceremony and end-of-quarter celebratory event. In addition, where appropriate, students will be included in international student activities with the goal of integrating them into the academic and social fabric of the campus;
- The opportunity to engage in one-on-one or group conversational English-speaking activities with trained undergraduate students. This opportunity will be in addition to other student activities throughout the program.

Program Tracks

- **Academic Track:** Students who have met the minimum entry requirements for this track will enroll in credit-bearing academic courses and can study for three, six, or nine months at UCI.
- **Customized Success Language (CSL) Track:** Students who do not meet the minimum entry requirements for the Academic Study Track will receive English training as part of their studies to increase their English fluency and academic competitiveness. Enrollment in this track requires at least six months.

Academic Track

Entry Requirements

- Completion of one full year of university coursework prior to starting U-ASAP.
- Minimum GPA requirement – 3.0 on a 4-point scale (or 80% total cumulative average grade).
- TOEFL 80 iBT/550 PBT; 685 TOEIC, iTEP 3.5; ISE B2; IELTS 6.5; CET-4 (493); CET-6 (450); or equivalent
 - International applicants are exempt from submitting English proficiency scores if any of the following circumstances are met:
 - Applicant's native language is English

- Applicant has completed secondary/high school in a country where English was the language of instruction for at least three years; or
- Applicants must be eligible to apply for an F-1 visa.

Program Curriculum: UCI and Continuing Education Courses Each Quarter (12 Units)

Intakes: Winter, Spring, and Fall

Customized Success Language Track

Entry Requirements

- Completion of one full year of university coursework prior to starting ASAP.
- Minimum GPA requirement – 3.0 on a 4-point scale (or 80% total cumulative average grade).
- TOEFL 61 iBT/500 PBT; IELTS 5.5; Duolingo 85; CET-4 (475); CET-6 (450); or equivalent
- Applicants must be eligible to apply for an F-1 visa.

Program Curriculum

Intakes: Winter, Spring, Summer, and Fall

1 st	2 nd
<ul style="list-style-type: none"> • ESL/Academic English Courses • Undergraduate / Continuing Education Courses 	<ul style="list-style-type: none"> • Undergraduate / Continuing Education Courses
12 Units	Minimum 12 units; up to 14 units with approval

Note:

1. DCE ESL Placement Test is required upon arrival. The test results will determine CSL students' English proficiency levels (Level 1 – 7). Level 5 CSL students may choose one Continuing Education course as the additional elective in the first quarter. Level 6 or 7 CSL students may choose one undergraduate credit-bearing course as the additional elective in the first quarter.
2. CSL students must receive at least a B average in all ESL (Level 6 or 7), UCI Continuing Education, and/or UCI undergraduate courses in the previous quarter or provide a new TOEFL score of at least 80 iBT/550 PBT (IELTS 6.5), to be exempt from taking any ESL/Academic English courses in the following quarter.

Internship

Students may participate in an optional unpaid 3-month internship after completing at least one quarter of UCI courses and Resume Writing & Interviewing Skills course during the ASAP program. Internships are supervised, unpaid paraprofessional positions, which provide students the opportunity to work in a real-world setting, practice skills and concepts related to their current major of study and develop professional contacts while earning six units of academic credit. Internships last 10 weeks and many are in mid-sized organizations in the growing high-tech business environment of Orange County, as well as in the greater Los Angeles area. Internships enhance the student's education and develop career paths through exposure to the American business environment. An internship also increases English language capacity, helps to develop adaptability to different environments, and shapes future goals. Internships range from a minimum of 20 hours per week to up to 35 hours per week for a minimum of 200 hours in the quarter.

Students may choose from a comprehensive list of companies or seek an internship on their own. Internship placement is not guaranteed. UCI is not responsible for any costs students may incur during their internship. The Internship Experience staff will determine if an outside company is suitable to meet the student's professional goals

as well as meet the UCI's strict requirements for host sites. As a culmination to the internship, students are required to complete an 8-10-page reflection paper, which details their work experiences. The Internship course carries six (6) academic quarter credits, is considered full-time study, and can only be completed in the final quarter of study.

Application Steps for Applicants

Application information can be found at <http://ip.ce.uci.edu/apply-now/>. The application deadline is 30 days prior to the program start date. Applications received after the deadline will be reviewed on a space-available basis.

Program Dates

Program Dates can be found under the **Dates and Prices** tab at <http://ip.ce.uci.edu/>.

II. FEES AND PAYMENT SCHEDULE

Fees (i.e., Rates/Cost): Program Fees can be found at <https://ce.uci.edu/student-resources/international/tuition-and-fees>. Students enrolling under this Agreement will be provided a 10% discount on program only. Should a higher tuition fee discount be published on UCI's website for the quarter(s) a student enrolls it will be applied. Discounts from all sources may not be combined or cannot exceed the largest single discount.

Payment Schedule: available at <https://ce.uci.edu/student-resources/international/payment-policies-fees-deadlines>.

Terms of Payment: Pursuant to Section 3.2 of this Agreement and Payment Schedule.

INTERNATIONAL SUMMER PROGRAM DESCRIPTION AND GUIDELINES

I. SCOPE

Services:

Overview

UCI DCE International Summer Program allows motivated domestic and international students over the age of 18 to meet and study at a Top 10 public university in small classes focused on Project and Skill Based Learning. Students enroll in 1-3 courses over the course of 2-, 4-, 6- or 8-week sessions. Multiple program intakes and flexible schedules allow for culturally diverse classrooms while individual course prerequisites ensure an appropriate level of instruction for all students.

Additionally, students will have the opportunity to attend a variety of special presentations, tours, advising sessions, and social events over the course of their program, interacting with students from various summer programs and courses. UCI dormitory housing and programming will also be available. Students will build practical skills, gain invaluable experience, and become better prepared to attend a competitive university or start a career.

Course content and schedules are subject to change at the University's discretion. All courses in English and open to international and domestic students. Courses are graded on an A-F scale (letter grades). Program and program requirements are subject to change. Student applications may not be processed, and any aforementioned tuition discounts may not be offered until this Agreement is fully executed.

Students will:

- Enhance their resume or university applications by taking undergraduate-level courses taught by UCI faculty or field experts.
- Get involved with project-based learning in some of UCI's strongest fields of study: computer science, engineering, business, humanities and more.
- Develop academic writing, critical thinking, presentation, and career-ready skills.
- Learn about UCI and how to enhance their academic and professional career.

Program Requirements

- All courses are open to students aged 18 and older.
 - Domestic students aged 15 and older are eligible to attend with parental consent.
 - Groups of international students under 18 may attend if accompanied by group leader/teacher and advanced DCE approval. Additional fees may be applied to international groups with students under the age of 18.
- International students **MUST** take at least one of the following courses:
 - Speaking & Listening, or
 - Advanced Writing Composition
- Students **MUST** meet the individual course prerequisites (below).
- F-1 visas are required for non-immigrant students who:
 - Enroll in 18 or more hours per week of Academic English courses; and/or
 - Enroll in any 400-level academic course.
 - NOTE: I-20s will *only* be issued for lengths of study 4-weeks or greater.
- B-2 visas or ESTA waivers are required for non-immigrant students who:
 - Enroll in less than 4-weeks of study;
 - Enroll in less than 18 hours per week of Academic English courses; and/or
 - Do **NOT** enroll in any 400-level academic course.

Individual Course Prerequisites

REQUIRED COURSES (International students MUST take one)		
Course Title	Units/Hours	Prerequisite
Advanced Writing Composition **	2 units / 20 hours	iBT TOEFL 60 or equivalent
Speaking & Listening (ESL) – Levels A-E **	1.5 units / 13.5 hours	none
OPTIONAL COURSES		
Course Title	Units/Hours	Prerequisite
American Culture (ESL) – Levels A-E **	1.5 units / 13.5 hours	none
Business Communication **	1.5 units / 13.5 hours	iBT TOEFL 60 or equivalent
ESL for Pharmacy & Biology **	1.5 units / 13.5 hours	none
Expressive Design with IoT Devices and Robots *	3 units / 30 hours	I&C SCI X426.64 Introduction to Python Programming or equivalent experience; iBT TOEFL 60 or equivalent
Healthcare Management *	3 units / 30 hours	iBT TOEFL 60 or equivalent
International Finance, Trade, and Supply Chain *	2 units / 20 hours	iBT TOEFL 60 or equivalent
Intro to Analyzing Data	1.5 units / 15 hours	iBT TOEFL 60 or equivalent
Intro to Machine Learning & AI*	3 units / 30 hours	I&C SCI X426.59 Intermediate Python or equivalent experience; iBT TOEFL 60 or equivalent
JavaScript Programming	1.5 units / 15 hours	Basic HTML knowledge; iBT TOEFL 60 or equivalent
Leadership & Project Management	1 unit / 10 hours	iBT TOEFL 60 or equivalent

* *400-level course. Requires F-1 visa for non-immigrant students.*

** *Academic English course. Requires F-1 visa if non-immigrant students enroll in 18 or more hours per week.*

Course Schedule

Course offerings are subject to change. Courses that are offered multiple times will not repeat curriculum, allowing students to continue a course, such as *Speaking & Listening*, for up to 8 weeks.

Application Steps and Deadline for Applicants

Application information can be found at <https://ip.ce.uci.edu/academic-success-programs/internationalsummerprogram/>.

Programs Dates

Program Dates can be found at <https://ce.uci.edu/student-resources/academic-records/academic-calendar>.

II. FEES AND PAYMENT SCHEDULE

Fees (i.e., Rates/Cost): Program Fees can be found at <https://ce.uci.edu/student-resources/international/tuition-and-fees>. Students enrolling under this Agreement will be provided a 15% discount on program only. Should a higher tuition fee discount be published on UCI's website for the quarter(s) a student enrolls it will be applied. Discounts from all sources may not be combined or cannot exceed the largest single discount.

Payment Schedule: available at <https://ce.uci.edu/student-resources/international/payment-policies-fees-deadlines>.

Terms of Payment: Pursuant to 3.2 of this Agreement and Payment Schedule.

